

*The finer details. . .*

**The Belsfield Hotel**

KENDAL ROAD, BOWNESS-ON-WINDERMERE,  
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# *The Belsfield Wedding Package*

We have included the following as part of your special day celebrations

- Red Carpet
- Floral decoration on the Wedding Breakfast tables (to match your scheme)
- Use of square or round cake stand and knife
- Master of Ceremonies to guide you through the day
- Personalised menus and table plan
- Complimentary accommodation for the Bride and Groom on the night of the wedding in our Four Poster Room including Breakfast. (for numbers of 20 or more)

## *The Wedding Ceremony*

The Belsfield Hotel is pleased to hold a civil wedding ceremony licence for the solemnisation of marriages and the Registrar is available seven days a week, including Bank Holidays.

Our licence allows us to hold the marriage ceremony in four rooms:

|                     |  |
|---------------------|--|
| The Library         | Accommodates up to 10 guests<br>£100.00 Room Hire  |
| The Drawing Room    | Accommodates up to 28 guests<br>£150.00 Room Hire  |
| The Adam Room       | Accommodates up to 60 guests<br>£175.00 Room Hire  |
| The Windermere Room | Accommodates up to 120 guests<br>£250.00 room hire |

# *The Wedding Breakfast*

To assist you with the planning of your reception our chef has selected some of the most popular and varied menu ideas. In order that we may provide you with excellent service and consistent standards, we would request that your menu choice is the same for each guest. Vegetarian and Special diets can be catered for with prior notice.

Our menu prices are based around the main course and include coffee and mints. Please select any starter and dessert to accompany your main course.

## *Starters*

### **Chunky Vegetable Soup**

With Herb Croutons

### **Cream of Tomato and Basil**

With Crème Fraiche

### **Duck and Orange Pate**

With Toasted Granary bread and Plum and Apple Chutney

### **Platter of Seasonal Melon**

With Strawberry and Fruit Sorbet

### **Smoked Salmon and Cream Cheese Roulade**

With Orange Salad

### **Chicken Caesar Salad**

With cos lettuce and Parmesan Shavings

### **Beef Tomato, Red Onion and Mozzarella Salad**

With Vinaigrette Dressing

## *Main Courses*

### **Package A - £24.00 per person**

#### **Traditional Roast Turkey**

Chipolata wrapped in Bacon, Sage and Onion Stuffing  
and Cranberry Sauce

#### **Roast Loin of Pork**

Rubbed with Thyme served with Apple Sauce

#### **Poached Fillet Of Salmon**

With Hollandaise Sauce

#### **Supreme of Chicken**

With White Wine Sauce and Asparagus Spears

#### **Roast Leg Of Lamb**

With Mint Sauce and Redcurrant Jelly

### **Package B - £26.00 per person**

#### **Traditional Roast Sirloin of English Beef**

With Yorkshire Pudding and Gravy

#### **Roast Saddle of Lamb**

Stuffed with Onion and Rosemary with Redcurrant Jelly

#### **Roast Fillet of Salmon**

On a bed of Julienne Vegetables with Parsley and Thyme Sauce

### **Package C - £28.00 per person**

#### **Fillet of English Beef**

With a Stilton and Port Wine Sauce

#### **Marinated Rack of Lamb**

On Potato Cake with Minted Lamb Gravy

#### **Roasted Fillet of Sea Bass**

With a Wild Mushroom and Garlic Sauce

## *Vegetarian*

#### **Sun Blushed Tomato and Rocket Risotto**

With Parmesan Shavings and Sweet Chilli Sauce

#### **Double Baked Goats Cheese Tart**

With Asparagus and Red Onion Relish

## *Desserts*

### **Chocolate and Mint Torte**

With Fresh Cream

### **Sticky Toffee Pudding**

With Custard

### **Fresh Fruit Salad**

With Pouring Cream

### **Warm Pear and Almond Tart**

With Apricot Coulis and Ice Cream

### **Summer Fruit Pudding**

With Fruit Sauce and Clotted Cream

### **Fresh Cream Profiteroles**

With Chocolate Sauce

## *Drinks Package*

All packages include a drink on arrival. Please choose from the following:

Bucks Fizz

Pimms Cocktail

Mulled Wine

### **Package A £9.25**

1 glass of house wine to accompany the meal

1 glass of sparkling wine for the toast

### **Package B £10.50**

2 glasses of house wine to accompany the meal

1 glass of sparkling wine for the toast

### **Package C £11.95**

1 glass of house wine to accompany the meal

1 glass of champagne for the toast

**All Packages are Served with an orange juice alternative.**

**Non alcoholic wine is available by the bottle.**

# *Hot and Cold Sit Down Buffet*

## **Cream of Vegetable Soup**

With Herb Croutons

## **Platter of Seasonal Melon**

With Strawberry and Fruit Sorbet

## **Duck and Orange Pate**

With Toasted Granary and Plum and Apple Chutney

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## **Roast Sirloin of English Beef**

With Yorkshire Pudding

Or

## **Roast Loin of Pork**

With Apple Sauce and Seasoning

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## **Supreme of Chicken**

With Red Wine Mushroom and Tomato Sauce

Or

## **Minted Lamb Cutlets**

With Rosti Potatoes and Mint Gravy

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## **Honey Baked Ham**

With Ginger and Apricot Chutney

## **Decorated Poached Fillet Of Salmon**

With Dill Mayonnaise

## **Selection of Seasonal Salads**

**Jacket Potatoes**

**Bread Basket**

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## **Chocolate Fudge Cake**

**Fresh Fruit Salad**

**Apple Pie**

**Seasonal Fruit Cheesecake**

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**Freshly Brewed Coffee and Mints**

**£24.00 per person (minimum number of 20 guests)**

# *Evening Reception*

## *Buffet Menus*

Menu 1 £10.95 per person

Assorted Finger Sandwiches  
Vegetable Samosas and Curry Dips  
Chicken Goujons with Barbeque Sauce  
Warm Sausage Rolls  
Cheese and Tomato Pizza Slices  
Quiche Lorraine  
Southern Fried Potato Wedges with a Selection of Dips  
Crudities  
Tortillas with Salsa, Guacamole and Soured Cream  
Assorted Seasonal Salads

Menu 2 £12.95 per person

Assorted Danish Open Sandwiches  
Chicken Drumsticks with Barbeque Sauce  
Warm Sausage Rolls  
Cheese and Tomato Pizza Slices  
Southern Fried Potato Wedges with a Selection of Dips  
Tom Yum Prawns with a Chilli Dip  
Chinese Dim Sun  
Spring Rolls with Oriental Sauce  
Chilli Con Carne with Rice and Naam Bread  
Assorted Seasonal salads

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Choose any Dessert from Wedding Menu Selector £2.95

# Corus Hotels Ltd

## TERMS OF BUSINESS for bookings and reservations

Meetings, Conferences, Corporate Events, Exhibitions, Banqueting, Weddings and Special Occasions ("Functions") including arrangements for accommodation ("room reservations")

In this TERMS OF BUSINESS which apply to all Function bookings and room reservations:-

'Associate Hotel(s)' means a hotel independently owned by a third party but marketed by Corus Hotels Ltd;  
'Banqueting and Special Occasion Booking(s)' means bookings including room reservations relating to anniversaries, birthdays, dinners, dinner/ dances and activities and events related to special occasions;  
'Booking(s)' means Corporate Bookings, Wedding Bookings, Banqueting and Special Occasion Bookings as the case may be;  
'Client' means the person, firm or company making the booking or staying at the Hotel as a result of this agreement;  
'Corporate Booking(s)' means bookings or room reservations made for meetings, conferences, corporate events and exhibitions and activities and events related thereto;  
'Corus hotel(s)' means a hotel operated by Corus Hotels Ltd or one of its' subsidiaries;  
'Hotel' means a Corus hotel or Associate hotel at which a booking has been made;  
'Wedding Booking(s)' means bookings or room reservations relating to weddings and activities and events related to that wedding.

### 1.0 Booking Confirmation

- 1.1 Any Booking is provisional until the Hotel receives a signed copy of this Terms of Business from the Client, such Booking will be automatically released within 7 days from the date of Booking.
- 1.2 A signed copy of this Terms of Business duly faxed to the Hotel shall be accepted as a confirmed Booking upon receipt of the fax by the Hotel. Thereafter clause 5.2 shall apply.
- 1.3 Email confirmations are not deemed confirmed Bookings unless supported by full credit card details.

### 2.0 Prices

- 2.1 All price rates include VAT at the current rate.
- 2.2 Prices quoted are subject to variation up to 4 weeks prior to arrival, after which, except for variations due to Client requirements, the prices may vary due to changes in VAT, price fluctuations in food and beverage costs or other reasons outside the Hotel's control, in which case, the Client will be immediately notified of such price variations. The Client may elect to cancel the Bookings within 7 days from the date of notification, without penalty, whereupon monies paid to the date of election shall be refunded to the Client. Failure to notify the Hotel within the stipulated time may subject the Client to the provisions of clause 7.
- 2.3 Notwithstanding clause 2.2 above, the Client acknowledges and accepts by the signing of this Terms of Business that there may be price fluctuations in food, wine and beverage costs and/or shortage of supply of particular foods. The Hotel shall advise the Client of such variations, if any, at any time prior to the event and:-
  - (a) the Client together with the Hotel may agree on alternative menus whilst maintaining the Price where possible;
  - (b) the Client may elect to maintain the originally agreed menu in which case the Client shall be required to pay the difference in the price increase for such food, wine or beverage item; OR
  - (c) the Client may elect to cancel the Bookings within 7 days from the date of notification without penalty.
- 2.4 All prices are as quoted and no other discount, promotion or reward scheme may be applied in respect of the Booking.

### 3.0 Availability

- 3.1 All rooms, facilities and rates offered by the Hotel are subject to availability at the time of Booking and shall be at the discretion of the Hotel Manager.

### 4.0 Numbers

- 4.1 The Client shall be required to provide the guest/ participant numbers attending at the time of Booking. The Hotel will also disclose the minimum number required of the Client for the facilities and venue reserved for the Client (the "Minimum Number"). The Hotel's minimum charge for the facilities booked will be based on the Minimum Number. The parties agree that the Minimum Number shall be mutually agreed based on the Client's guest/ participant list and the Hotel's cost of providing the service, reserving use of the facilities and venues(s) at the time of booking.
- 4.2 At least 35 days prior to arrival, the Client will provide the Hotel with up to date guest/ participant numbers and, if appropriate, a rooming list.
- 4.3 At least 14 days prior to arrival, the Client will provide the hotel with final guest/ participant numbers. The final charge to the Client will be calculated based on the Minimum Number as provided in Clause 4.1 above or the actual number attending, whichever is the higher ON CONDITION that such higher number shall not exceed 15% above the Minimum Number.
- 4.4 If any reduction is made by the Client to the final numbers less than 14 days prior to arrival, the Hotel may charge the Client 50% of the per head charge for each guest/ participant not attending. If less than 7 days prior notice is given, each non-attending guest/ participant will be charged to the Client at the full price per head.
- 4.5 In the event of a reduction in the numbers booked, the Hotel reserves the right at any time up to 14 days prior to arrival to relocate the Booking to suitable alternative facilities or accommodation within the Hotel, without being liable to the Client for such changes.

### 5.0 Deposits

- 5.1 Deposits are payable for Bookings as follows unless otherwise varied or waived by the Hotel in writing:-

|                         |   |   |
|-------------------------|---|---|
| On Booking              | - | a non-refundable deposit, as determined by the Hotel of not less than 10% based on provisional numbers as defined in clause 4.1 |
| 26 weeks prior to event | - | a further 40%   |
| 35 days prior to event  | - | the balance outstanding and payable   |
- 5.2 Failure to pay a deposit within 7 days of being requested to do so entitles the Hotel to treat the Booking as cancelled.
- 5.3 The Hotel reserves the right to set off the deposit held (other than the non-refundable deposit) against cancellation charges.

### 6.0 Payment

- 6.1 Without prejudice to clause 5 above, all other payments or outstanding invoices must be made/ settled prior to departure from the Hotel.
- 6.2 Payment may be made by cash, cheque or such credit or debit cards as are recognised by the Hotel. Vouchers issued by the Hotel cannot be used by the Client towards payment of any charges arising from the Booking.
- 6.3 At least 3 working days are required to process credit and debit card payments and 5 working days to process cheque payments. The Hotel reserves the right to refuse to accept credit/ debit/ cheque payments in the event the Client elects to pay on the day of departure.
- 6.4 Credit facilities with Corus Hotels Ltd are available for corporate accounts, but not to private individuals. Details are available on request.
- 6.5 All sums payable are due for payment on presentation of invoice. In the event of any query relating to the invoice, the Client must notify the Hotel immediately upon presentation of the invoice or in any case, in writing by recorded delivery, such notice to be received by the Hotel not later than 2 working days from the date of the invoice, failing which the invoice shall be deemed to be correct.
- 6.6 The Hotel may charge interest at the rate of 2% above the Bank of Scotland base lending rate, from time to time, on any outstanding balance, such interest to accrue after as well as before judgement.

### 7.0 Cancellation or postponement

- 7.1 Cancellations by the Client must be in writing sent by recorded delivery and will result in the charges below becoming due. In each case the percentage charge is based on the advance notice of cancellation given and applies to the estimated total cost of the Booking. Faxed and email cancellations are not acceptable:-

#### In the case of Wedding Bookings, Banqueting and Special Occasion Bookings:

|   |   |   |
|---|---|---|
| in excess of 26 weeks prior to the event        | - | the non-refundable deposit is retained by the Hotel |
| between 26 weeks and 35 days prior to the event | - | 50%   |
| within 35 days prior to the event               | - | 100%  |

#### In the case for Corporate Bookings:

|   |   |      |
|---|---|------|
| 35 days prior to the event                    | - | 25%  |
| between 35 days and 7 days prior to the event | - | 50%  |
| within 7 days prior to the event              | - | 100% |

- 7.2 The Hotel will try to re-let the allocated rooms and a reduction of the cancellation charge (excluding the non-refundable deposit) may be made if the Hotel is successful.
- 7.3 The Client will also be subject to the above rate of cancellation charges for bedrooms reserved by the Booking which are not taken up or cancelled. Unless the bedrooms are re-let, the Client will be charged the full rate of bedrooms vacated early for the remaining period of such Booking.
- 7.4 In the case of postponements the hotel shall be at liberty to levy an administrative charge of 10% the estimated total cost of the Booking. The Client shall inform the Hotel of the alternative date(s) of the Booking, subject to availability, whereupon all deposits paid shall be credited to the alternate Booking date(s).
- 7.5 The Client also agrees to reimburse the Hotel for any costs incurred by it arising from the consequential cancellation or postponement of the Hotel's arrangements with third parties.
- 7.6 VAT charges are not payable on cancellation charges levied.
- 8.0 Changes and cancellation by the Hotel**
- 8.1 The Hotel may, without prior notice, change the Client's assigned room(s) for one(s) of equal suitability without affecting any minimum or other charge.
- 8.2 The Hotel may, cancel the Booking at any time and without liability to the Client if:-
- (a) the Client is more than 14 days in arrears with payment to the Hotel or to Corus Hotels Ltd or any of its subsidiaries or associate companies for previously supplied services;
  - (b) the Client is unable to pay its debts as they fall due whether to the Hotel, to Corus Hotels Ltd or to any third parties;
  - (c) any part of the Hotel is closed or unable to operate for any reason beyond the Hotel's control.
  - (d) the Hotel or any part thereof is disposed by way of assignment, transfer or sale; or
  - (e) the Hotel or any part thereof is designated for alternate use.
- 8.3 If the Hotel cancels the Booking for a reason other than as set out in clause 8.2 then it will use its reasonable endeavours (without obligation or liability) to provide alternative facilities at another hotel of similar or comparable standard subject to the Client not changing its Booking requirements.
- 9.0 Arrival and departure**
- 9.1 Meeting rooms, conference facilities, event space, exhibition rooms, banqueting rooms and wedding reception rooms will be available as per the Client's Booking requirements. Extensions for early arrival or late departure must be agreed with the Hotel prior to the event and a supplementary charge may be applied.
- 9.2 Bedrooms are usually available from 2pm local time on the day of arrival and must be vacated by 12 noon local time on the day of departure.
- 10.0 Etiquette and controls**
- 10.1 The Hotel reserves the right to judge acceptable levels of noise or behaviour of the Client, guests, representatives or invitees and the Client must take all steps necessary for corrective action as requested by the Hotel. In the event of failure, refusal or neglect in complying with management requests, the Hotel may immediately terminate the Booking or stop any event without being liable for any refund or compensation.
- 10.2 It is the policy of the Hotel not to discriminate on the grounds of race, colour, nationality, creed, sex, marital status, age, ethnic origin or disability. The Client, its employees, guests, representatives, invitees and all contractors engaged by or on behalf of the Client are expected to adhere to this policy and the Hotel may, without incurring any liability, remove from the Hotel any person(s) offending against this policy.
- 10.3 The Hotel and the event it hosts are subject to statutory controls including those relating to fire, licensing, entertainment, health and safety and hygiene. These must be strictly observed by the Client, its employees, guests, representatives, invitees and all contractors engaged by or on behalf of the Client.
- 10.4 Prior written consent of the Hotel must be obtained for any entertainment or services contracted by the Client or for any display to be affixed or placed within the Hotel or its premises. All displays must comply with statutory codes and regulations.
- 10.5 The Client will ensure that any third party contractor reports to the Hotel's duty manager to sign a contractor's indemnity form. The Hotel may in its absolute discretion refuse access to any contractor.
- 10.6 The Client if employing the services of any third party contractor/ entertainers, shall indemnify the Hotel against any loss of or damage to property or death or illness or injury to any person(s) and against all claims, demands, proceedings and damages arising as a result thereto.
- 11.0 External purchases**
- 11.1 No wines, spirits, beers or food may be brought into the Hotel or its premises by the Client, its employees, guests, representatives, invitees or contractors for consumption or sale on the premises without the prior express written consent of the Hotel and for which a charge may be made by the Hotel.
- 11.2 In the case of a Wedding Booking or Banqueting and Special Occasion Booking, the Client may supply their own wedding cake, cakes or any other food and beverage for the occasion subject to the Hotel's Food Health & Safety policies.
- 12.0 Liabilities**
- 12.1 Other than for death or personal injury caused by the negligence of the Hotel, the Hotel's liability to the Client, its guests, representatives and third party contractors in the aggregate, is limited to the price of the Booking.
- 12.2 Unless the Hotel is liable under clause 12.1 the Client agrees to indemnify the Hotel from and against any and all liability and any claims, costs, demands, proceedings and damages resulting or arising from the Booking and/ or caused by the Client, its employees, guests, representatives, invitees or contractors.
- 12.3 The Hotel will not be liable for failure to perform its obligations hereunder to the extent that such failure is caused by any factor beyond its reasonable control.
- 12.4 The Hotel does not accept responsibility for damage to, or theft from or theft of, vehicles parked on the Hotel premises.
- 12.5 The Hotel does not accept responsibility for the Client's personal property nor those of its guests, employees, representatives, invitees or contractors including gifts, presents, seminar, conference, exhibition, or other corporate presentation material or such other items brought by the Client, its employees, guests, representatives, invitees or contractors to the Hotel (cumulatively referred to as the "Client's property"). The Hotel may, at the request of the Client, provide personnel to assist in carrying, directing, placing, installing or setting up (as the case may be) the Client's Property. In such an instance, the Client acknowledges and accepts that the Client shall remain responsible for the Client's Property and shall not hold the hotel liable in any manner whatsoever.
- 12.6 The Client is responsible for any damage caused to the allocated rooms, its furnishings, utensils, fixtures and fittings and equipment in such rooms by any act, omission, default or neglect of the Client, its guests, employees, representatives, invitees or contractors and shall pay to the Hotel on demand the amount required to make good or remedy any such damage.
- 13.0 Internet facilities**
- Internet facilities are provided by third party providers. Where these facilities are made available in Hotels, the Client acknowledges that there may be disruption to the connection without prior notice and the Hotel shall not be liable whatsoever for such disruption. The Client further undertakes not to use the facility for any fraudulent purpose or in connection with any criminal offence or in contravention of any licence and will indemnify the Hotel and Corus Hotels Ltd against any claim demand suit prosecution arising therefrom.
- 14.0 General**
- 14.1 The Hotel's name, telephone and facsimile numbers, logo, website address and the name CORUS and derivatives shall not be used in any advertising or publicity without the express prior written consent of the Director of Operations, Corus Hotels Ltd.
- 14.2 The Booking is not assignable by the Client without the prior written consent of the Corus Hotels, which consent may be granted or refused at the absolute discretion of the Corus Hotels, with or without the imposition of an administrative fee.
- 14.3 The Information provided by the Client may be processed by Corus Hotels Ltd for the purposes it has notified to the Data Protection Registrar. By confirming the Booking, the Client consents to this processing of the information.
- 14.4 In the interest of safety of guest, food and drinks are strictly prohibited from the dance area. In the event of any spillage of food or drinks on the dance floor, guests are to inform any member of the Hotel staff immediately.
- 14.5 Any comment or complaint must be made at the Hotel at the time of the event so that the matter may be resolved immediately but in any case within 2 days from the date of the event, failing which, the Hotel is not obliged or liable to attend or remedy the complaint.
- 14.6 Any notice required to be sent under the terms of this TERMS OF BUSINESS must be in writing and must be sent by way of recorded delivery addressed to the Hotel at its trading address.
- 14.7 These terms are deemed to incorporate the Corus Hotel Ltd **General Terms of Business**, copies of which are available on request or which may be accessed through the Corus Hotel's website at [www.corushotels.com](http://www.corushotels.com) in the event of any inconsistency, the terms of this agreement shall prevail.
- 14.8 These terms will be construed in accordance with English law and the Hotel and Client submit to the exclusive jurisdiction of the English Courts unless the Hotel is in Scotland where Scottish law applies and the Scottish Courts will have non-exclusive jurisdiction. For Hotels outside the United Kingdom, these terms will be construed in accordance with the local law and the Hotel and Client submit to the non-exclusive jurisdiction of the local courts.