

*The perfect location for
your perfect day . . .*



. . . Corus hotel Solihull

Corus hotel Solihull

STRATFORD ROAD, SHIRLEY, SOLIHULL, WEST MIDLANDS B90 4EB

TEL: 0844 736 8605 FAX: +44 (0) 121 733 3801

www.corushotels.com/solihull



Perfect Location...

The Corus hotel Solihull is the perfect venue for your wedding as not only is it a great location close to major road and rail networks and Birmingham Airport, we offer a professional and dedicated team. So whatever your ideas, we will do our best to accommodate them.

We have excellent facilities and staff who are dedicated to making your day as special as possible. We will ensure your day lives up to your expectations.

So why not take the time to visit us and discuss your requirements with our Wedding Co-ordinator who will make you very welcome and help tailor your day.

To make an appointment with our Wedding Co-ordinator simply call us on

0121 745 0404 or 0844 736 8605

Perfect Day...

We know that your wedding day is one of the most important days of your life, at Corus hotel Solihull, we pride ourselves on endeavouring to make your reception one you'll remember forever.

Naturally you want it to be a truly perfect day for you, your partner as well as your family and friends, so let us help you with the planning and preparation. We are here to assist you every step of the way and we will do our best to see that everything runs as smoothly as it possibly can.

Perfect Suites...

There are three private rooms from which to choose for your ceremony, wedding breakfast, and evening reception; including the spectacular Four Ashes Suite for up to 120 (maximum sit down) & 200 people (evening) or Crown Suite for up to 80 (maximum sit down) & 140 (evening) or our smaller room; The Tidbury Suite, can take up to 40 persons or our Courtyard Restaurant for up to 50 persons. This room needs to be vacated by 5.00pm.

Information at a Glance...

Information at a glance
Room capacities;

	Ceremony	Sit down meal	Evening Reception	Fork buffet style sit down
The Four Ashes	0	120	200	100
The Crown Suite	0	80	140	60
The Courtyard	0	50	0	50

We offer a variety of wedding packages for you to choose from. The following are all included in both the traditional and small and intimate packages

- Red carpet on arrival
- Complimentary room hire (minimum numbers apply)
- Use of Cake Stand
- In-house Toastmaster
- Menu cards and table plan stand
- White Linen
- Hotel Wedding Co-ordinator
- Complimentary accommodation for the Bride and Groom on the night of the Wedding

Other items can be arranged for you. Prices and availability depend on your individual choices and requests

- Disco
- Coloured table linen and napkins
- Themed weddings
- Magicians / Entertainers
- Chair Covers and Table Decorations





Wedding Breakfast...

The Corus hotel Solihull has banqueting suites suitable for a variety of wedding celebrations, from the more intimate parties right up to the wedding breakfasts and receptions. Our high standards of food and service have established us as one of the region's best known wedding venues.

Something old or something new...

Whether your wedding reception is a small intimate occasion or a large traditional gathering, we have experience in organising traditional ceremonies and receptions through to modern themed occasions.

Something old...

If you have dreamt of a traditional wedding from the toastmaster to a formal wedding breakfast and evening buffet, our beautiful Four Ashes Suite will provide the ideal setting.

Something new...

If you are one of the growing couples who are deciding to marry abroad but still want to share your celebrations with your family and friends when you return, or if you are looking for an informal celebration, we have introduced a new specially designed choice of themed buffets for you. So if you married abroad we can host an evening celebration with a buffet menu themed to reflect your special day.

Small and intimate weddings...

We promise to offer something unique and special with a beautiful elegant setting and that extra personal touch to create an intimate atmosphere in one of our smaller private rooms. We can offer a tailored menu choice for these special occasions.



Winter weddings...

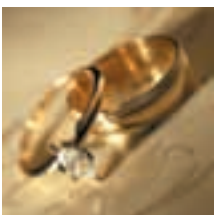
For a relaxing and cosy feeling to our unique setting, winter weddings are a speciality of ours. Your day will be warm and welcoming from your arrival to your wedding breakfast, where we will also offer a special winter menu to complement the whole day.

Room Hire for Civil Ceremony...

We are delighted to hold a Civil Ceremony License and offer both Civil Weddings and Partnerships

The Courtyard £400.00

The Four Ashes £350.00





Accommodation...

At Corus hotel Solihull we combine the timeless elegance of the 17th Century with all the conveniences of the modern day.

The Bride and Groom can relax at the end of your special day in one of our executive bedrooms. We are confident it will provide the perfect end to the perfect day.

We do advise that you confirm your requirements as soon as possible and we will be happy to offer a special overnight accommodation rate to any of your guests wishing to stay with us.

Above all, we are flexible and can discuss any requirements you may have in greater detail to ensure we take the stress out of organising your special day.

Wedding Menus...

Our chefs have designed a host of menu ideas and choices to suit your wedding whether you are having a traditional wedding breakfast or an evening party on return from your wedding abroad. We offer the best quality food and service to a very high standard.

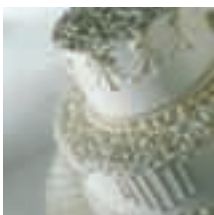
Here is just a small sample of what we can offer, please see the *Finer Details* section at the back of the brochure with full menu details, prices and additional information.

- *Traditional Wedding Breakfast*
Sit down served meal from a great selection of menus to suit all occasions.
- *Seasonal Wedding Breakfasts*
Our chefs have created dishes to suit the seasons – warming dishes in Winter and light dishes for Summer.
- *Evening Finger Buffet*
A large menu choice to suit everyone, whether you want a substantial buffet or something different we can help.
- *Hot and Cold Sit Down Buffet*
An eye-catching buffet will await your guests with dishes to suit all tastes.
- *A Little Bit of Luxury*
You can add extra courses, canapés, and petit fours – if we haven't listed it then please ask.
- *Themed Menus*
Whatever your flavour we can accommodate your culinary tastes.
- *Small and Intimate Menus*
Designed for the smaller wedding our menus offer more of a restaurant feel with more opportunity to be creative.
- *Drinks Packages*
There is a drinks package to suit your menu choice and there is an extensive wine list available on request.

Our drinks selections includes toast drinks as well as a large selection of wines to suit your menu choice. Warm mulled wine for those chillier days and champagne cocktails are just some of the choices we offer. We work closely with our wine supplier to ensure that we can offer you the best wine to enhance your meal.

Special dietary Requirements:

Please inform the Wedding Co-ordinators if you have any special dietary requirements at the time you make your booking and our chefs will endeavour to create something special for your guests.





Your Perfect Day at Corus hotel Solihull

From the initial booking of the date through to the actual celebration, we are here to help and assist you all the way, treating you with the utmost individuality and endeavouring to meet all your personal requirements.

For further information or to make an appointment to meet our wedding Co-Ordinator and have a look round our function suites and guest rooms, please call **0121 745 0404** or **0844 736 8605**



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Corus Hotels plc

TERMS OF BUSINESS for bookings and reservations

Meetings, Conferences, Corporate Events, Exhibitions, Banqueting, Weddings and Special Occasions ("FUNCTIONS") including arrangements for accommodation ("room reservations")

In this TERMS OF BUSINESS which apply to all Function bookings and room reservations:-

'Associate Hotel(s)' means a hotel independently owned by a third party but marketed by Corus Hotels plc;
'Banqueting and Special Occasion Booking(s)' means bookings including room reservations relating to anniversaries, birthdays, dinners, dinner/dances and activities and events related to special occasions;
'Booking(s)' means Corporate Bookings, Wedding Bookings, Banqueting and Special Occasion Bookings as the case may be;
'Client' means the person, firm or company making the booking or staying at the Hotel as a result of this agreement;
'Corporate Booking(s)' means bookings or room reservations made for meetings, conferences, corporate events and exhibitions and activities and events related thereto;
'Corus hotel(s)' means a hotel operated by Corus Hotels plc or one of its' subsidiaries;
'Hotel' means a Corus hotel or Associate hotel at which a booking has been made ;
'Wedding Booking(s)' means bookings or room reservations relating to weddings and activities and events related to that wedding.

1.0 Booking Confirmation

- 1.1 Any Booking is provisional until the Hotel receives a signed copy of this Terms of Business from the Client, such Booking will be automatically released within 7 days from the date of Booking.
- 1.2 A signed copy of this Terms of Business duly faxed to the Hotel shall be accepted as a confirmed Booking upon receipt of the fax by the Hotel. Thereafter clause 5.2 shall apply.
- 1.3 Email confirmations are not deemed confirmed Bookings unless supported by full credit card details

2.0 Prices

- 2.1 All price rates include VAT at the current rate.
- 2.2 Prices quoted are subject to variation up to 4 weeks prior to arrival, after which, except for variations due to Client requirements, the prices may vary due to changes in VAT, price fluctuations in food and beverage costs or other reasons outside the Hotel's control, in which case, the Client will be immediately notified of such price variations. The Client may elect to cancel the Bookings within 7 days from the date of notification, without penalty, whereupon monies paid to the date of election shall be refunded to the Client. Failure to notify the Hotel within the stipulated time may subject the Client to the provisions of clause 7.
- 2.3 Notwithstanding clause 2.2 above, the Client acknowledges and accepts by the signing of this Terms of Business that there may be price fluctuations in food, wine and beverage costs and/or shortage of supply of particular foods. The Hotel shall advise the Client of such variations, if any, at any time prior to the event and :-
 - (a) The Client together with the Hotel may agree on alternative menus whilst maintaining the Price where possible;
 - (b) the Client may elect to maintain the originally agreed menu in which case the Client shall be required to pay the difference in the price increase for such food, wine or beverage item; OR
 - (c) the Client may elect to cancel the Bookings within 7 days from the date of notification without penalty.
- 2.4 All prices are as quoted and no other discount, promotion or reward scheme may be applied in respect of the Booking.

3.0 Availability

- 3.1 All rooms, facilities and rates offered by the Hotel are subject to availability at the time of Booking and shall be at the discretion of the Hotel Manager.

4.0 Numbers

- 4.1 The Client shall be required to provide the guest/ participant numbers attending at the time of Booking. The Hotel will also disclose the minimum number required of the Client for the facilities and venue reserved for the Client (the "Minimum Number"). The Hotel's minimum charge for the facilities booked will be based on the Minimum Number. The parties agree that the Minimum Number shall be mutually agreed based on the Client's guest/participant list and the Hotel's cost of providing the service, reserving use of the facilities and venue(s) at the time of booking.
- 4.2 At least 35 days prior to arrival, the Client will provide the Hotel with up to date guest / participant numbers and, if appropriate, a rooming list.
- 4.3 At least 14 days prior to arrival, the Client will provide the Hotel with final guest/ participant numbers. The final charge to the Client will be calculated based on the Minimum Number as provided in Clause 4.1 above or the actual number attending, whichever is the higher ON CONDITION that such higher number shall not exceed 15% above the Minimum Number.
- 4.4 If any reduction is made by the Client to the final numbers less than 14 days prior to arrival, the Hotel may charge the Client 50% of the per head charge for each guest/participant not attending. If less than 7 days prior notice is given, each non-attending guest/participant will be charged to the Client at the full price per head.
- 4.5 In the event of a reduction in the numbers booked, the Hotel reserves the right at any time up to 14 days prior to arrival to relocate the Booking to suitable alternative facilities or accommodation within the Hotel, without being liable to the Client for such changes.

5.0 Deposits

- 5.1 Deposits are payable for Bookings as follows unless otherwise varied or waived by the Hotel in writing:-

On Booking	-	a non-refundable deposit, as determined by the Hotel of not less than 10% based on provisional numbers as defined in clause 4.1
26 weeks prior to event	-	a further 40%
35 days prior to event	-	the balance outstanding and payable
- 5.2 Failure to pay a deposit within 7 days of being requested to do so entitles the Hotel to treat the Booking as cancelled.
- 5.3 The Hotel reserves the right to set off the deposit held (other than the non-refundable deposit) against cancellation charges.

6.0 Payment

- 6.1 Without prejudice to clause 5 above, all other payments or outstanding invoices must be made/settled prior to departure from the Hotel.
- 6.2 Payment may be made by cash, cheque or such credit or debit cards as are recognised by the Hotel. Vouchers issued by the Hotel cannot be used by the Client towards payment of any charges arising from the Booking.
- 6.3 At least 3 working days are required to process credit and debit card payments and 5 working days to process cheque payments. The Hotel reserves the right to refuse to accept credit /debit /cheque payments in the event the Client elects to pay on the day of departure.
- 6.4 Credit facilities with Corus Hotels plc are available for corporate accounts, but not to private individuals. Details are available on request.
- 6.5 All sums payable are due for payment on presentation of invoice. In the event of any query relating to the invoice, the Client must notify the Hotel immediately upon presentation of the invoice or in any case, in writing by recorded delivery, such notice to be received by the Hotel no later than 2 working days from the date of the invoice, failing which the invoice shall be deemed to be correct.
- 6.6 The Hotel may charge interest at the rate of 2% above the Bank of Scotland base lending rate, from time to time, on any outstanding balance, such interest to accrue after as well as before judgement.
- 7.0 Cancellation or postponement
- 7.1 Cancellations by the Client must be in writing sent by recorded delivery and will result in the charges below becoming due. In each case the percentage charge is based on the advance notice of cancellation given and applies to the estimated total cost of the Booking. Faxed and email cancellations are not acceptable :-

In the case of Wedding Bookings, Banqueting and Special Occasion Bookings:

- | | | |
|---|---|---|
| in excess of 26 weeks prior to the event | - | the non-refundable deposit is retained by the Hotel |
| between 26 weeks and 35 days prior to the event | - | 50% |
| within 35 days prior to the event | - | 100% |

In the case of Corporate Bookings:

- | | | |
|---|---|------|
| 35 days prior to the event | - | 25% |
| between 35 days and 7 days prior to the event | - | 50% |
| within 7 days prior to the event | - | 100% |

- 7.2 The Hotel will try to re-let the allocated rooms and a reduction of the cancellation charge (excluding the non-refundable deposit) may be made if the Hotel is successful.
- 7.3 The Client will also be subject to the above rate of cancellation charges for bedrooms reserved by the Booking which are not taken up or cancelled. Unless the bedrooms are re-let, the Client will be charged the full rate of bedrooms vacated early for the remaining period of such Booking.
- 7.4 In the case of postponements the Hotel shall be at liberty to levy an administrative charge of 10% the estimated total cost of the Booking. The Client shall inform the Hotel of the alternative date(s) of the Booking, subject to availability, whereupon all deposits paid shall be credited to the alternate Booking date(s).
- 7.5 The Client also agrees to reimburse the Hotel for any costs incurred by it arising from the consequential cancellation or postponement of the Hotel's arrangements with third parties.
- 7.6 VAT charges are not payable on cancellation charges levied.
- 8.0 Changes and cancellation by the Hotel**
- 8.1 The Hotel may, without prior notice, change the Client's assigned room(s) for one(s) of equal suitability without affecting any minimum or other charge.
- 8.2 The Hotel may cancel the Booking at any time and without liability to the Client if-
- (a) the Client is more than 14 days in arrears with payment to the Hotel or to Corus Hotels plc or any of its' subsidiaries or associate companies for previously supplied services;
 - (b) the Client is unable to pay its' debts as they fall due whether to the Hotel, to Corus Hotels plc or to any third parties;
 - (c) any part of the Hotel is closed or unable to operate for any reason beyond the Hotel's control;
 - (d) the Hotel or any part thereof is disposed by way of assignment, transfer or sale; or
 - (e) the Hotel or any part thereof is designated for alternate use.
- 8.3 If the Hotel cancels the Booking for a reason other than as set out in clause 8.2 then it will use its reasonable endeavours (without obligation or liability) to provide alternative facilities at another hotel of similar or comparable standard subject to the Client not changing its' Booking requirements.
- 9.0 Arrival and departure**
- 9.1 Meeting rooms, conference facilities, event space, exhibition rooms, banqueting rooms and wedding reception rooms will be available as per the Client's Booking requirements. Extensions for early arrival or late departure must be agreed with the Hotel prior to the event and a supplementary charge may be applied.
- 9.2 Bedrooms are usually available from 2pm local time on the day of arrival and must be vacated by 12 noon local time on the day of departure.
- 10.0 Etiquette and controls**
- 10.1 The Hotel reserves the right to judge acceptable levels of noise or behaviour of the Client, guests, representatives or invitees and the Client must take all steps necessary for corrective action as requested by the Hotel. In the event of failure, refusal or neglect in complying with management requests, the Hotel may immediately terminate the Booking or stop any event without being liable for any refund or compensation.
- 10.2 It is the policy of the Hotel not to discriminate on the grounds of race, colour, nationality, creed, sex, marital status, age, ethnic origin or disability. The Client, its employees, guests, representatives, invitees and all contractors engaged by or on behalf of the Client are expected to adhere to this policy and the Hotel may, without incurring any liability, remove from the Hotel any person(s) offending against this policy.
- 10.3 The Hotel and the event it hosts are subject to statutory controls including those relating to fire, licensing, entertainment, health and safety and hygiene. These must be strictly observed by the Client, its employees, guests, representatives, invitees and all contractors engaged by or on behalf of the Client.
- 10.4 Prior written consent of the Hotel must be obtained for any entertainment or services contracted by the Client or for any display to be affixed or placed within the Hotel or its premises. All displays must comply with statutory codes and regulations.
- 10.5 The Client will ensure that any third party contractor reports to the Hotel's duty manager to sign a contractor's indemnity form. The Hotel may in its absolute discretion refuse access to any contractor.
- 10.6 The Client, if employing the services of any third party contractor/entertainers, shall indemnify the Hotel against any loss of or damage to property or death or illness of or injury to any person(s) and against all claims, demands, proceedings and damages arising as a result thereto.
- 11.0 External purchases**
- 11.1 No wines, spirits, beers or food may be brought into the Hotel or its premises by the Client, its employees, guests, representatives, invitees or contractors for consumption or sale on the premises without the prior express written consent of the Hotel and for which a charge may be made by the Hotel.
- 11.2 In the case of a Wedding Booking or Banqueting and Special Occasion Bookings, the Client may supply their own wedding cake, cakes or any other food and beverage for the occasion subject to the Hotel's Food Health & Safety policies.
- 12.0 Liabilities**
- 12.1 Other than for death or personal injury caused by the negligence of the Hotel, the Hotel's liability to the Client, its guests, representatives and third party contractors in the aggregate, is limited to the price of the Booking.
- 12.2 Unless the Hotel is liable under clause 12.1 the Client agrees to indemnify the Hotel from and against any and all liability and any claims, costs, demands, proceedings and damages resulting or arising from the Booking and/or caused by the Client, its employees, guests, representatives, invitees or contractors.
- 12.3 The Hotel will not be liable for failure to perform its obligations hereunder to the extent that such failure is caused by any factor beyond its reasonable control.
- 12.4 The Hotel does not accept responsibility for damage to, or theft from or theft of, vehicles parked on the Hotel premises.
- 12.5 The Hotel does not accept any responsibility for the Client's personal property nor those of its guests, employees, representatives, invitees or contractors including gifts, presents, seminar, conference, exhibition, or other corporate presentation material or such other items brought by the Client, its employees, guests, representatives, invitees or contractors to the Hotel (cumulatively referred to as the "Client's Property"). The Hotel may, at the request of the Client, provide personnel to assist in carrying, directing, placing, installing or setting up (as the case may be) the Client's Property. In such an instance, the Client acknowledges and accepts that the Client shall remain responsible for the Client's Property and shall not hold the Hotel liable in any manner whatsoever.
- 12.6 The Client is responsible for any damage caused to the allocated rooms, its furnishings, utensils, fixtures and fittings and equipment in such rooms by any act, omission, default or neglect of the Client, its guests, employees, representatives, invitees or contractors and shall pay to the Hotel on demand the amount required to make good or remedy any such damage.
- 13.0 Internet facilities**
- Internet facilities are provided by third party providers. Where these facilities are made available in Hotels, the Client acknowledges that there may be disruption to the connection without prior notice and the Hotel shall not be liable whatsoever for such disruption. The Client further undertakes not to use the facility for any fraudulent purpose or in connection with any criminal offence or in contravention of any licence and will indemnify the Hotel and Corus Hotels plc against any claim demand suit prosecution arising therefrom.
- 14.0 General**
- 14.1 The Hotel's name, telephone and facsimile numbers, logo, website address and the name CORUS and derivatives shall not be used in any advertising or publicity without the express prior written consent of the Director of Operations, Corus Hotels plc.
- 14.2 The Booking is not assignable by the Client without the prior written consent of the Corus hotels, which consent may be granted or refused at the absolute discretion of the Corus hotels, with or without the imposition of an administrative fee.
- 14.3 The information provided by the Client may be processed by Corus Hotels plc for the purposes it has notified to the Data Protection Registrar. By confirming the Booking, the Client consents to this processing of the information.
- 14.4 In the interest of safety of guests, food and drinks are strictly prohibited from the dance area. In the event of any spillage of food or drinks on the dance floor, guests are to inform any member of the Hotel staff immediately.
- 14.5 Any comment or complaint must be made at the Hotel at the time of the event so that the matter may be resolved immediately but in any case within 2 days from the date of the event, failing which, the Hotel is not obliged or liable to attend or remedy the complaint.
- 14.6 Any notice required to be sent under the terms of this TERMS OF BUSINESS must be in writing and must be sent by way of recorded delivery addressed to the Hotel at its trading address
- 14.7 These terms are deemed to incorporate the Corus Hotel plc's **General Terms of Business**, copies of which are available on request or which may be accessed through the Corus Hotel's website at www.corushotels.com In the event of any inconsistency, the terms of this agreement shall prevail.
- 14.8 These terms will be construed in accordance with English law and the Hotel and Client submit to the exclusive jurisdiction of the English Courts unless the Hotel is in Scotland where Scottish law applies and the Scottish Courts will have non-exclusive jurisdiction. For Hotels outside the United Kingdom, these terms will be construed in accordance with the local law and the Hotel and Client submit to the non-exclusive jurisdiction of the local courts.